



विश्व भारती कौशल विकास मिशन

Vishwa Bharti Kaushal Vikas Mission

Established by the Government act 1958
An ISO 9001: 2015 Certified Organization

Application Form for Establishing a Study Centre

General Instructions

1. All the columns must be filled up in legible handwriting. Incomplete applications May be rejected.

Application For : New Study Centre Old Study Centre for more programmes

For office Use only
Application No. :

Programme Applied For : **Vishwa Bharti Kaushal Vikas Mission**

A. GENERAL INFORMATION ABOUT THE INSTITUTE

- Name of Institute** _____
- Postal Address** _____
- Phone No. with STD Code** _____ **Mobile No.** _____
- FAX No** _____ **Email** _____
- Location of Institution - Rural..... Urban..... Semi-urban.....**

S.No.	Places Name	Name	Distance in Km.
1.	Nearest Police Station		
2.	Nearest Nationalized Bank		
3.	Nearest Railway Station		

6. What are the courses that the institution at present is offering?

S.No.	Under Graduate	Diploma & Certificate	Other

B. INFORMATION ABOUT THE COACHING OR SOCIETY/TRUST /INSTITUTION.

7. Name and address of Institute/Trust/Society

8. Is the Institute/Trust/Society Registered? YES/NO

9. If yes, under which Act?

10. Year of Registration _____ Registration No./ _____

(Certified copy of the Certificate of Registration and Memorandum of the Society is to be enclosed.)

11. Name & official address of the Manager/President/Chairman/Head of the Institution

Name : _____

Designation : _____

Address : _____

Phone No. with STD Code : _____

Mobile Number: _____

E-mail-ID: _____

Infrastructural & academic facilities

12. Is the Institution located in a rented building or own building? _____

a) Area of Institution Campus _____ (in sq.Mtrs.) _____ (in sq.Ft.)

b) Built up Area in (in sq.ft.) _____

13. Infrastructure Details

Class Rooms, Computer Lab

S.No.	Type of Room	Size in Sq. Ft.	Seating/Using Capacity	No. of Such rooms
1.	Class Rooms			
2.	Computer Lab			
3.	Office/Staff Room			
4.	Any other Kindly Mention			

14. Other Facilities

a) Facility of Toilets : Yes/No

b) Facility of Drinking Water : Yes/No

c) Fire Safety Measures : Yes/No

15. Is there Generator /inverter Backup in the institute in case of electricity interruption

YES / NO.

16. Other facilities available in the institution

Multimedia Computers Yes/No

Internet Facilities Yes/No

Wifi connection Yes/No

CCTV enabled Yes/No

Does the institute has its own website. Yes/No If yes

C. SUITABILITY FOR CONDUCTING ONLINE EXAMINATION AND TRAINING

17. Is the Institution fit for conducting ONLINE examinations? YES / NO

18. If so, specify the following details (for how many students in one sitting)

a) Availability of sufficient furniture Number : _____

b) Availability of security arrangements Details : _____

D. FINANCIAL STATUS OF THE INSTITUTION

19. Details of Income and Expenditure

S.No.	Year	Income (in Rs.)	Expenditure (in Rs.)	Sources of Income

20. Does the applying Institution receive any grant from the Govt. of India/State Govt./Union Territory or any other source? YES / NO

E. OTHER RELEVANT INFORMATION

21. What are the working hours of the applying institutions. Day ____ Time ____

22. Status of Students already studying in your Institutions:

S.No.	Course	Mode Distance/Regular	Strength of Students		Total
			Boys	Girls	

23. Express in a few lines – Why does the applying Institution want to be associated with Vishwa Bharti Kaushal Vikas Mission

DECLARATION

This to certify that all the above information furnished regarding the Institution is Correct and authentic to the best of my knowledge.

Date:

Place:

.....
(Signature of the Head/President/Chairman/Manager)
(Name with Rubber stamp)